



Kim's Academy Black Belt Association
(KABBA)
By-Laws
Date of Association Approval: April 11, 2008

ARTICLE I – ORGANIZATION

The name of this organization shall be Kim's Academy Black Belt Association (KABBA).

ARTICLE II – MISSION STATEMENT

To be a positive force in our community through the promotion of Tae Kwon Do. To foster the beneficial and constructive growth of the next generation of Black Belts and to preserve harmony within the entire Black Belt family.

ARTICLE III – MEMBERSHIP

Section 1

- A. The membership of this Association shall consist of Black Belts (Dan-Bo and up).

Section 2

- A. The Association shall consist of the following types of membership:

- 1) Executive Board
- 2) Active Members
- 3) Veterans

Section 3

- A. The membership is defined as follows:

- 1) Executive Board:
 - a) The Executive Board consists of the following elected officers: President, Vice-President, Secretary, and Treasurer.



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- b) The Executive board is elected by the Association's membership for a term of two (2) years for the President and Secretary, two (2) years for the Vice-President and Treasurer.
 - c) The terms of the Executive board may be staggered for better continuity.
 - d) If for any reason the office of president becomes vacant, the Vice-President may assume the responsibilities for the rest of the term or the membership may choose to elect another President.
 - e) If for any reason any of the other offices become vacant, the membership will convene in order to fill the vacancy for the rest of the term. If there is less than three (3) months left in the term, the membership may choose to leave the office vacant until the next election of officers.
- 2) Active Members:
- a) The Active Members consist of all Black Belts that are not part of the Executive Board, or Veterans and have paid their KABBA Dues.
- 3) Veterans:
- a) To be defined by the Executive Board

Section 4

A. Executive Board responsibilities:

- 1) President
 - a) The President shall preside over all the membership meetings.
 - b) The President shall appoint each committee chairman, temporary or permanent.
 - c) The President shall be one of the officers who may sign the checks of the Association.



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2) Vice-President

- a) The Vice President shall in the event of the absence or inability of the President to exercise his office become acting president of the organization with all the rights, privileges and powers as if he had been the duly elected president.
- b) The Vice President shall keep a record of Active Members, and shall initiate a membership drive each year.

3) Secretary

- a) The Secretary shall record the minutes of each meeting.
- b) The Secretary shall make the minutes of each meeting available to members within two weeks of each meeting.
- c) The Secretary shall be responsible for all correspondence of the Association.
- d) The Secretary shall file any certificates required by any statute, federal or state.
- e) The Secretary shall be one of the officers who may sign the checks of the Association.



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- 4) Treasurer
 - a) The Treasurer shall keep full and accurate account of all receipts and expenditures.
 - b) Makes all disbursements as directed by the Executive Board.
 - c) Maintains a bank account for the Association bearing the signature of himself or herself along with the President and Secretary
 - i. All checks written must bear one of the above signatures.
 - d) Submits to the Executive Board a status of all receipts, expenditures, and account balance at all meetings from the records kept.

ARTICLE IV – MEETINGS

- A. The Association shall meet every two (2) months. Additional meetings may be convened as determined by the President or Vice-President.
- B. Regular meetings of the Association shall be held at Kim's Academy, main school or any other location as deemed necessary.

ARTICLE V – ORDER OF BUSINESS

- A. The order of business shall consist of the following:
 - 1) Roll Call
 - 2) Acceptance of the minutes from the previous meeting
 - 3) Reading of the Treasurers report
 - 4) Reading of Communications
 - 5) Old or Unfinished business
 - 6) Report of Committees
 - 7) New Business
 - 8) Report of Sickness and Distress
 - 9) Adjournment



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ARTICLE V – VOTING

All members of the Association are eligible to vote.

A. Voting shall be conducted as follows:

- 1) At all meetings, including the election of officers, all votes shall be by voice or the raising of hands.

ARTICLE VI – DUES

The budget and any dues to be determined by the Executive Board.

ARTICLE VII – EVENTS

A. The Association is responsible for sponsoring the following events:

- 1) Kim's Academy Invitational
- 2) Kim's Academy Inner School Tournaments
- 3) Meals following Black Belt testing (April and October)
- 4) Meals after all Friday night test dates, including drinks.
- 5) Supplying Boards for all Testing and Demonstrations.
- 6) Kim's Academy Christmas Party.

ARTICLE VII - ADOPTION

Section 1

A. These By-laws shall be adopted by a majority vote of the voting membership present.

Section 2



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- A. These By-laws may be reviewed once a year or as determined by the Executive board to address any changes as necessary.
- B. Any changes to these By-laws must be presented to the membership thirty (30) days prior to being voted on.

Section 3

A. Signatures

President, KABBA

Vice-President, KABBA

Secretary, KABBA

Treasurer, KABBA

Date of Bylaw Revision: November 29, 2010